Jackson Hole Fire/EMS
Operations Manual

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PURPOSE

To describe elements of a safe, secure and efficient Command Post for Jackson Hole Fire/EMS (JHFEMS) and Unified Command operations.

POLICY

The Incident Commander shall establish a Command Post at all incidents and events requiring the coordination of multiple JHFEMS units or multiple jurisdictions.

SECTION I – GENERAL

- The Command Post is the location where the Incident Commander or Unified Command coordinates response to the incident or event.
- The Incident Commander in Command Mode will announce the location of the Command Post and Accountability in the Initial Arrival Report.
- The Command Post ideally should be a "sterile cockpit", with the ability to secure the access to the Incident Commander/Command Staff to minimize interruptions from bystanders, media, etc.
- The Incident Commander will stay at the Command Post, have a designee at the Command Post or update where the Incident Commander will be located on the designated Command Frequency.
- The Command Post should have good communications.
    - Access to radios to communicate both on Command and Tactical frequencies requiring multiple radios.
    - At least one radio should be a mobile radio due to higher power.
- The Command Post should be sheltered from the elements, including weather and hazards.

SECTION II – LOCATION

- Ability to see as much of the incident as possible and accessible for responders.
- Command Post could include a Command Vehicle, Apparatus, tent or building.
- If using a Command Vehicle, locate the Command Vehicle out of the way of responding units/operations and can be designated as a safe area (no need for Personal Protective Equipment).

- If a Command Vehicle placement does not provide an optimal location, consider the use of an Engine positioned at the scene.
- Size should be able to accommodate both the Incident Commander/Unified Command and Command Staff.
    - Consider appointing a Chief's Aid, optimally another officer that can assist the Incident Commander with Situational Awareness and can help with response planning (Officer with the experience to Challenge the Plan).
    - Expansion should be planned for based on incident complexity.
- Fire Stations could be considered a Command Post for Large Scale Incidents.
- The Teton County Emergency Operations Center (EOC) is not a good Command Post Location. The EOC will be utilized for coordination of Teton County government response/recovery.
    - EOC assists the Incident Commander with logistics, coordination with other agencies, emergency messaging (i.e. wireless alerts), planning, etc.